

**SOUTHERN CALIFORNIA AL-ANON
FAMILY GROUPS CONVENTION, INC.**

BYLAWS OF THE ORGANIZATION

**ARTICLE I
NAME**

Section 1. Name of Corporation

The name of the corporation is Southern California Al-Anon Family Groups Convention, Inc. (herein referred to as AFG Convention).

**ARTICLE II
OFFICES**

Section 1. Principal Office

The principal office of AFG Convention for the transaction of its business is located in the County of Orange.

Section 2. Change of Address

The county of AFG Convention's principal office can only be changed by amendment of these bylaws and not otherwise. The current address is:

Southern California Al-Anon Family Groups Convention, Inc.
c/o Cathy Satter, 61571 Topaz Drive, La Quinta, CA 92253

The Officers may, however, change the principal office from one location to another within the named county by noting the changed address and the effective date below, and such changes of address shall not be deemed an amendment of these bylaws.

c/o Cathy Satter, 61571 Topaz Drive, La Quinta, CA 92253 dated: _____

Section 3. Other Offices

AFG Convention may also conduct business at other places as necessary. AFG Convention restricts its business to 10 counties of the Southern California area: San Luis Obispo, Santa Barbara, Kern, Ventura, Los Angeles, Orange, Riverside, San Bernardino, San Diego and Imperial Counties.

**ARTICLE III
PURPOSES**

The convention shall be held annually in the proximity of April 1st. The convention shall be held in a location considered central to the area of service.

Section 1. Purpose and Objectives

- A. To produce an event where members of Al-Anon and Alateen gather to share experience, strength and hope with other members to promote unity and growth of Southern California Al-Anon Family Groups.
- B. To conduct other business relative to the convention as needed in keeping with the Twelve Steps, Twelve Traditions and Twelve Concepts of Service.

Section 2. Principles of Operation

- A. Authority:
The AFG Convention recognizes the authority of the Southern California World Service (SCWS) and its interpretations of the Twelve Steps, Twelve Traditions and Twelve Concepts of Service of the Al-Anon Family Groups. In the event of any conflict with the Twelve Traditions and Twelve Concepts of Service and Al-Anon Principles, the application of the Tradition and Concept shall take precedence over the bylaw.
- B. Additional Resources:
AFG Convention shall refer for guidance to “Al-Anon and Alateen Area Conventions” Guideline and the current *Al-Anon and Alateen Service Manual*.
- C. Relationship to SCWS:
AFG Convention retains a special relationship to SCWS due to the fact that the AFG Convention Chairman is a member of the Area World Service Committee (AWSC) and has a voice and a vote.

ARTICLE IV MEMBERSHIP

Section 1. Definition of Members

- A. Members are defined as Al-Anon members attending the convention.
- B. Officers and Directors of the AFG Convention (as defined in Article IV).
- C. All committee members, readers, leaders and speakers shall be from this geographical area only.

Section 2. Determination and Rights of Members

AFG Convention shall have only one class of member, except as provided in or authorized by the Articles of Incorporation. All members shall have the same rights, privileges, restrictions and conditions. All members have voice and vote, however Al-Anon members who are or have ever been members of Alcoholics Anonymous (AA) do not have a vote.

Section 3. Dues and Assessments

There are no dues for membership, however there is a registration fee charged for those who attend the convention to cover AFG Convention expenses.

ARTICLE V OFFICERS/DIRECTORS

Section 1. Officers/Directors

The Officers/Directors of AFG Convention shall be the Chairperson, Chair-Elect, Site & Housing, Treasurer, and Secretary. The authorized number of directors of the corporation shall be no less than four and no more than eight until changed by amendment of these bylaws. The exact number shall be fixed within these limits by a resolution adopted by the Officers/Directors.

These positions may not be held by Al-Anon members who are or who have ever been members of Alcoholics Anonymous. Officers and Directors shall have an understanding of Al-Anon's Twelve Traditions and Twelve Concepts of Service.

Section 2. Election Procedure for Chairman-Elect

- A. The election of the Chairman-Elect shall be held at the business meeting of the convention.
- B. Those eligible to vote for Chairman-Elect are described in Article III, Section 2. The current Convention Chairman is not eligible to vote for the Chairman Elect. However, in the event of a tie between two candidates, the current Convention Chairman shall have the tie breaking vote.
- C. Nominees shall be considered eligible if they have previously served a complete term as an Officer or Chairman on the Planning Committee and meet the qualifications as described in Article IV, Section 1.
- D. Nominations are accepted from the eligible members present at the Convention Business Meeting. Nominees must be present at the Convention Business Meeting.
- E. Voting shall be by paper ballot which is to be collected and counted by Past Convention Chairmen.
- F. The candidate with the most votes is elected Chairman-Elect..
- G. The Chairman-Elect shall serve three consecutive 1-year terms as Chairman Elect, Chairman of the Convention, and Site & Housing Chairman.

Section 3. Selection of Secretary

The Secretary of the Convention is appointed by the current Convention Chairman.

Section 4. Selection of Treasurer

The Treasurer of the convention is appointed by the current Convention Chairman. A Treasurer-in-Training is appointed by the Chairman-Elect and assumes the position of Convention Treasurer in the ensuing year.

Section 5. Selection of Site and Housing Chairman

The Immediate Past Chairman serves as the Site and Housing Chairman.

Section 6. Vacancy

In the event of a vacancy in any of the Officer positions:

- A. Convention Chairman: The Chairman-Elect shall assume the position of Convention Chairman.
- B. Chairman-Elect: The current Convention Chairman shall appoint a steering committee comprised of past chairs and current committee chairs to determine who shall fill the vacated position.
- C. Site and Housing Chairman: The Chairman shall appoint a recent Past Chairman to complete the term.
- D. All other officers: The Convention Chairman shall appoint a new officer to complete the term.

Section 7. Meetings

- A. Board of Director meetings shall be held quarterly at a place and time to be determined by the Chairman.

Section 8. Responsibilities of Officers

8.1 Chairman of the Board

The chairman of the Board , also known as the Chairman of the AFG Convention, shall preside at meetings of the Board and exercise and perform such other powers and duties as may from time to time be assigned to him by the Board or prescribed by these Bylaws.

8.2 Vice President

The vice president of the Corporation (the “Vice President”) also known as the Chair-Elect, shall, in the absence or disability of the Convention Chairman, perform all the duties of the Convention Chairman and, when so acting, have all the powers of and be subject to all the restrictions upon, the Convention Chairman. The Chair-elect shall have such other powers and perform such other duties as may be prescribed by the Board.

8.3 Secretary

The secretary of the Corporation (the “Secretary”) shall attend to the following:

- (a) The Secretary shall certify and keep the original or a copy of these Bylaws as amended to date.
- (b) The Secretary shall keep a record of all meeting minutes.
- (c) The Secretary shall provide notice of all meetings of the Board in accordance with these Bylaws.

8.4 Treasurer

The treasurer of the Corporation (the “Treasurer”) shall attend to the following:

- (a) The Treasurer shall keep and maintain, adequate and correct books and records of accounts of assets, liabilities, capital, and expenses. The books of account shall be open to inspection by any Director at all reasonable times.
- (b) The Treasurer shall prepare and certify the financial statements to be included in any required reports.
- (c) The Treasurer shall deposit all money in the name and to the credit of the Corporation and shall disperse the funds of the Corporation as may be ordered by the Treasurer and Chairman or Chair Elect.
- (d) The Treasurer shall file the annual Statement of Information as required by the State of California.
- (e) Treasurer will contact a tax return accountant annually to file the State and Federal Tax Returns.

8.5 Site and Housing

The Site and Housing of the Corporation shall attend to the following:

- (a) The Site and Housing Chairman shall act as advisor to current AFG Committee.
- (b) The Site and Housing Chairman shall act as the liaison and coordinator to the venue site.
- (c) The Site and Housing Chairman shall obtain event insurance for the current convention.

ARTICLE VI EXECUTION OF INSTRUMENTS, DEPOSITS, AND FUNDS

Section 1. Execution of Instruments

The Board, except as otherwise provided in these bylaws, may by resolution authorize any officer or agent of the corporation to enter into any contract or execute and deliver any instrument in the name of

and on behalf of the corporation, and such authority may be general or confined to specific instances. Unless so authorized, no officer, agent, or employee shall have any power or authority to bind the corporation by any contract or engagement or to pledge its credit or to render it liable monetarily for any purpose or amount.

Section 2. Checks and Notes

Except as otherwise specifically determined by resolution of the Board, or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidence of indebtedness of the corporation shall be signed by the treasurer and countersigned by the president of the corporation.

Section 3. Deposits

All funds of the corporation shall be deposited from time to time to the credit of the corporation in such banks, trust companies or other depositories as the board of directors may select.

Section 4. Gifts and Contributions

The Service Board may accept on behalf of the corporation any contribution, gift, bequest, or devise for the charitable or public purposes of this corporation.

**ARTICLE VII
AMENDMENTS**

Section 1. Amending Bylaws

These bylaws may be amended by a simple majority consisting of the Board of Directors and the Steering Committee. The Chairman shall appoint a Steering Committee of past Chairmen of the AFG Convention.

**ARTICLE VII
CORPORATE RECORDS AND ACCOUNTS**

The corporation shall keep at its principal office in the State of California:

- (a) Minutes of the all meetings of the AFG Convention and meetings of The Board of Directors.
- (b) Adequate and correct books and records of all financial accounts.
- (c) A record of its current Board of Directors, positions and end of service dates.
- (d) A copy of the corporation’s articles of incorporation and bylaws as amended to date, which shall be open to inspection by the members.

**ARTICLE IX
DISSOLUTION OF CORPORATION AND
PROHIBITION OF SHARING CORPORATE PROFITS AND ASSETS**


In the event it is decided that this corporation is no longer viable, the assets of AFG Convention, after all debts have been satisfied, shall be distributed to Southern California World Service, Inc., a non-profit 501(c)(3) corporation.

WRITTEN CONSENT OF DIRECTORS ADOPTING BYLAWS

We, the undersigned, are the initial directors of the Al-Anon Family Groups Convention, a California nonprofit corporation, and pursuant to the authority granted to the directors by these bylaws to take action by unanimous written consent without a meeting, consent to, and hereby do, adopt the foregoing bylaws, consisting of five pages, as the bylaws of this corporation.


Dated: 03/28/2019

Steven Forbes, AFG Chairman


 _____, Director

Suzanne Katy Meyers, AFG Chairman Elect



 _____, Director

Ajit K. Shahani, Treasurer

 _____, Director

Anna Ordorica, Secretary

 _____, Director

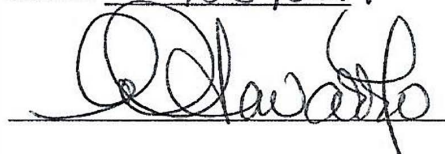
Michele Rodriguez, Site & Housing Chairman

 _____, Director

CERTIFICATE

This is to certify that the foregoing is a true and correct copy of the bylaws of the corporation named in the title thereto and that such bylaws were duly adopted by the Board of Directors of said corporation on the date set forth below.

Dated: 03/28/2019

 _____ Anna Ordorica, Secretary