

2022 AFG Meeting Minutes for December

December 11, 2021 – 11:00 am – 12:00 pm

DoubleTree Hilton Hotel
222 N Vineyard Ave
Ontario, CA 91764

A walk thru of the convention location (DoubleTree Hilton Hotel) meeting rooms was conducted at 9:00 am.

Call to Order: The meeting was opened at 11:00 am by Terri D. There were 17 participants:

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|-------------|---------------|--------------|
| 1. Ann S | 7. Denise Mc | 13. Lucy L |
| 2. Ben P | 8. Diana MP | 14. Sarah Mc |
| 3. Bob G | 9. Diane P | 15. Steve F |
| 4. Chris L | 10. Julie T | 16. Suzie H |
| 5. Dan P | 11. Laureen B | 17. Terri D |
| 6. Denise I | 12. Lil S | |

Terri D led the Serenity Prayer

Lil S read the 12 Traditions.

Secretary Report – Chris L read the November 21, 2021, meeting minutes. The following corrections were made:

Page 3: “Banquet Event Order” (BEO) (BEQ) forms will be available at the walk thru. It was noted that former BEQs were available on the AFG website for reference. Chairs with rooms will need to complete a BEO BEQ for their on-site needs.

Page 3: As was committed for 2020, AFG will provide \$1,200 for an Alateen hospitality room where outside food will be allowed to be brought in. Suzie H M indicated she reminded the hotel about the outside food.

Page 4: Ann S announced the availability and distributed envelope packets for each chair position that included a budget document as well as reimbursement forms. It was noted that reimbursements would only be provided with the submission of for a reimbursement form and receipt/invoice.

Page 4: **Social Media – Patty B** – Terri D reported that Patty B was working diligently. She encouraged everyone to go on FaceBook, Instagram and Twitter and join/follow/like the AFG.

Page 4: **Past Chairman’s Tea – Steve F** looked forward to the event and feels blessed. He shared the importance and significance of the ribbons Diane P referred to show.

Terri D made a motion to approve the minutes as corrected. Ann S seconded. The motion passed.

Chris L shared a copy of the roster and revisions/updates were provided.

2022 Chairman Report – Terri D was pleased to announce that several committee positions had been filled. She thanked all committee members for attending.

Terri D thanked Elisa O, Steve F and Ben P for their work on the registration form that was now available hard copy and online. Hard copies of the registration form were distributed to committee members.

While Terri D was unable to provide an oral report at the last SCWS meeting, they did distribute her report, in written format.

It was noted that the AMIAS provisional had been approved. Committee members were asked to announce that they were looking for AMIAS' to serve during any portion of the AFG convention. It was noted that the Alateen registration form did not appear on the hard copy registration forms and was available online.

2022 Chairman Elect – Diane P expressed her excitement at meeting at the convention site, in person. She encouraged committee members to announce that the hotel was ready, safe and clean.

She looks forward to the committee breakfast scheduled for the Friday morning before the convention. It was noted a sign-up sheet was being shared around the room.

Diane P asked committee chairs to let her know how many ribbons they needed for their committee members.

She encouraged everyone to attend and announced **that** the Saturday **night banquet** dinner **that will** featured **include speakers** Dave B from Torrance (AA) and Kay B from Grover Beach (AI-Anon).

Site & Housing – Suzie M encouraged everyone to make their hotel reservations as in prior years the reduced rate rooms will sell out. While there are a few extra rooms, they will all sell out. It was noted that the online registration form included a link to the hotel. In order to receive the discount, the letters "AFG" need to be included in the "group rate" area on the hotel's website.

There was discussion regarding occupancy of the lunch and banquet.

Registration site details were shared.

Suzie H confirmed that outside food could be brought into the hospitality room. She will check to see if coffee pots and/or microwaves were allowed.

It was noted that the Alateen hospitality room was actually a guest room that is converted to a meeting room. Staff at the DoubleTree were working on a waiver to allow outside food/drink. It was also noted that there was a maximum of 20 Alateens allowed.

Treasurer's Report – Ann S asked committee members that were in possession of card reader squares to return them to her. Card reader squares will be distributed as needed. Committee members were reminded to return card reader squares to the treasurer at the conclusion of the convention.

Read: "We have no dues or fees ... " and passed the basket.

Committee Reports

Hospitality – Julie T reported their team would be meeting after this meeting to begin work on securing room volunteers. They were on track and pleased to have an opportunity to see the convention location in advance. It was suggested that sign-up forms be emailed to committee members to distribute.

Host/Hostess – Lauren B was looking forward to creative brainstorming with her committee. Volunteer sign-up sheets will be created and distributed.

Long Timers Meeting – Lil S requested a list of registered attendees indicating they had 25 year or more of service. She indicated that they needed signs – Steve F shared the form and available options, indicating he was available to discuss. Lil S will also work with Ben P regarding the availability of email and/or contact information from prior year attendees.

Past Chairman's Tea – Steve F indicated that his work begins in January and noted that past chairs will receive a "Golden Ticket."

Publicity – Dan P thanked Elisa O, Ben P and Steve F for their work with the registration forms. He indicated AFG announcements were included in every AI-Anon publication in Los Angeles, Orange and San Diego counties, as well as Nevada. He has contacted almost every district representative. He was working on distribution of the information with northern California. Dan P indicated he planned to attend in-person meetings and distribute hard copies of the registration form and encouraged his fellow committee members to do the same.

Registration – Sarah Mc asked about needed equipment (printers, computers, cables, etc.). She also inquired about needed sign-up forms and if she needed to create the forms. It was confirmed that all volunteers needed to adhere to the hotel's COVID-19 protocols. It was also confirmed that the treasurer would collect any funds received at the end of each night to be locked in a safe located inside the hotel. Sarah Mc was

encouraged to work with Dorothy F, Tickets Chair. It was noted that while registration needed to be staffed, it did not have to be 24-hours. However, appropriate signage regarding hours were needed.

Webmaster – Ben P announced that the website was up and running and the registration form was available. He looks forward to populating missing information (sign-up sheets, hours, etc.) on the website and encouraged committee members to contact him with any/all information to include on the website.

Al-Anon Birthdays: Terri D – 19 Years
Suzie H – 6 Years

Past AFG Chairpersons: Lil S – 2012 Passport to Recovery
Suzie M – 2020 Footprints to Serenity
2021 Footprints Back to Serenity
Dan P – 2004 Footprints to Freedom
Laureen B – 2010 Dancing Our Way Thru Recovery
Steve F – 2019 Where Hope Grows, Miracles Blossom

Announcements: Information regarding upcoming events were shared.

We closed at 12:00 pm with the Serenity Prayer led by Ben P.

Respectfully submitted, in service,
Chris L, 2022 AFG Secretary